

# **CHRISTIAN CAMP MEETING ASSOCIATION**

**Annual Report  
2022-2023**



**Annual Meeting  
Saturday, July 8, 2023  
9:45 a.m.**

**Craigville Tabernacle**

**Christian Camp Meeting Association, 2022-2023**

**Officers**

**President**  
**Vice President**  
**Secretary**  
**Treasurer**

Bill McKinney  
Alan Shoemaker  
Alison Melavalin  
Clark Gates

**Directors**

Larry Bowers  
Lisa Brown  
Sam Carpenter  
Ed Deyton  
Terry Franklin  
Julie Gavitt  
Chris Gibson  
Larry Gordon  
Joanne Hartunian  
Eric Henderson  
Fran Lahey  
Jim Lane  
Greg Pinto  
Dick Trull  
\*Lee Williams

***Ex Officio* Directors**

Patricia Deyton, LPPA  
Joel Gardner, UCCR/CRC  
Renee Von Leeuwen, Craigville Youth

\*Deceased

**CHRISTIAN CAMP MEETING ASSOCIATION / CRAIGVILLE COTTAGE OWNERS ASSOCIATION JOINT ANNUAL MEETING**

**OPENING WORDS**

**President Bill McKinney**

**PRAYER OF INVOCATION**

**Rev. Ed Deyton**

**CONVENING OF CCMA ANNUAL MEETING**

**Minutes of July 8, 2022 Meeting (p. 4)**

**Alison Melavalin**

**President's Report (5)**

**Bill McKinney**

**Treasurer's Report (6)**

**Clark Gates**

**MOTION: To Accept Officers' Reports**

**CCMA COMMITTEE REPORTS**

**Tabernacle and Religious Activities (10)**

**Rev. Joanne Hartunian**

**Craigville Retreat Center (13)**

**Joel Gardner**

**Finance Committee (14)**

**Larry Gordon/Greg Pinto**

**Property, Buildings and Capital Needs (15)**

**Chris Gibson**

**Beach (17)**

**Barney Beal/Fran Lahey**

**Tennis (17)**

**Sam Carpenter/Dana D'Alessandro**

**Roads and Parks (18)**

**Alan Shoemaker**

**Post Office (19)**

**Debbie Almy**

**Governance and Board Development (19)**

**Lisa Brown**

**Nominating Subcommittee (26)**

**Terry Franklin/Julie Gavitt**

**Membership (30)**

**Roger & Nancy Hansen**

**Craigville Fund (30)**

**Bill McKinney**

**MOTION: To Accept Committee Reports**

**PARTNER ORGANIZATIONS**

**Craigville Cottage Owners Association (32)**

**Terry Franklin**

**Red Lily Pond Project Association (33)**

**Patricia Deyton**

**Craigville Theological Colloquy (35)**

**Rev. Jim Hinds**

**OLD BUSINESS**

**NEW BUSINESS**

**CMA Bylaws Revisions (22)**

**MOTION: To Approve CCMA Bylaws**

**Board Elections (26)**

**MOTION: To Approve slate of Officers and Directors**

**ADJOURNMENT OF CCMA ANNUAL MEETING**

## Annual Membership Meeting July 9, 2022 Craigville Tabernacle Minutes

Opening of Meeting at 10am by President Bill McKinney.

Prayer of Invocation by Reverend Ed Deyton.

Minutes of July 10, 2021 Annual Meeting by Secretary Alison Melavalin were approved by vote of CCMA membership.

President's Report by Rev. Bill McKinney focused on improvements over the past year. This includes print and digital communications, including the revamped *Craigville Chronicle* newsletter, the Craigville.org website, and the Craigville Archives with 19 boxes housed at Sturgis Library in Barnstable. Also, the Nature Trail was refreshed, marking its 50 years along the bog side of the Tabernacle. Motion to accept, vote approved President's Report.

Treasurer's Report presented by Clark Gates, with profits from CRC and Beach participation expecting a better than normal year. Motion to accept, vote approved Treasurer's Report.

### CCMA Committee Reports

Tabernacle and Religious Activities, now abbreviated to "TRAC". Rev. Joanne Hartunian said the website has updates for worship and events. Rev. Derek White has been hired as Worship Coordinator for the summer season.

Craigville Retreat Center Director Joel Gardner introduced himself and thanked everyone for the warm welcome to the village for him, his wife Laura, and her mother Wanda. Over the winter some groups were canceled due to a variant outbreak of Omicron coronavirus, as well as a storm in January. However, groups are returning, and bookings are busy throughout the rest of this year.

Finance co-Chair Greg Pinto acknowledged things were tough last year with the pandemic and cancellations, and now with that waning, the goal is to build reserves to pre-pandemic levels.

Beach update by Barney Beal states that 15 Legacy memberships were admitted, with a waitlist remaining. Lifeguards are fully staffed, and Nancy returns to manage the Snack Bar.

Post Office Shop represented by Alan Shoemaker with a demonstration of goods for sale including 150th commemorative hats, t-shirts, etc. as well as a Book of Memories compiled by Debbie Almy with writings by village residents.

Roads and Parks also by Alan Shoemaker noting that things are blooming and looking great. Contact Alan with any traffic or safety concerns. The sidewalk along the Post Office Shop has been repaired and is now wheelchair accessible.

Membership chair Roger Hansen says the 2022 membership campaign is underway.

Nominating chair Terry Franklin announced the slate for one-year officer renewals of Bill, Alan, Clark, and Alison. Motion and Vote approved. Directors nominated for 3-year term renewal are Sam Carpenter, Larry Bowers, and Ed Deyton (with the stated intention that Larry and Ed would step down in 2023). Motion and Vote approved. Tennis chair Sam Carpenter said it's looking to be a great season with membership numbers increasing. Men's Round Robin is for everyone, not just men. Thanks were expressed for new Tennis Pro Susan Gavitt.

Red Lily Pond Project Association vice-president Doug Farquhar stated their interest in the long-term health of our ponds. The website has updates and the annual report for review. In September invasive plants will be harvested manually. Efforts underway to secure permits, grants, and fundraising for a new dam and fish ladder to restore the Herring Run. Valerie Lane adds the House Tour returns this summer, as well as Dinner and Auction will be a lobster bake on the Village Green.

Craigville Theological Colloquy meets next week, said Bill McKinney, with a detailed update by Rev. Jim Hinds on page 28.

Craigville Fund has had a great year, said Bill McKinney, with donations supporting several projects and events for the 150th.

Motion to approve reports as given, seconded, Vote approved.

150th Anniversary co-organizer Terry Franklin said that after a year of planning, they are looking forward to a very fun summer filled with commemorative events. Thanks to Sean Lahey for lawn signs and banners at the Inn and Tabernacle. Big Sunday Picnic, with attendance expected to reach 300, will have a Cookie Bake Off competition, to be judged by village children. Meghan Lahey and the Youth Committee have organized the Great Craigville Listen, with youth members interviewing village residents for 5-10 minutes each about memories and values connected to Craigville. Bill McKinney adds that the Heritage Series holds three events, honoring Craigville's past, present, and future.

Governance Task Force overview given by Lisa Brown, will focus on the future of Craigville documents (by-laws) and policies. During the next year it will be working with all the CCMA committees, culminating in a proposal of new policies and procedures. (applause) Bill McKinney added that officers are elected for one-year terms, while board members are elected for three-year terms. The term limits have not been enforced (some committee chairs have served for 30-35 years).

Buildings and Properties Task Force update by Jim Lane who said there are 11 CCMA buildings and 20 acres of land. The task force has created a list of things to fix or replace, shifting toward a proactive plan for upgrades.

Motion and Vote approved to Adjourn at 10:58 am.

Respectfully submitted by Alison Melavalin, CCMA Secretary.

### **President's Report**

Welcome to summer!

The season should be less hectic than a year ago when we in the midst of Craigville's 150<sup>th</sup> anniversary celebration, but it should be a good one.

There are lots of things to celebrate as the season begins: a new wooden train set in Patterson Park for the children to enjoy, new signage that should make the streets safer and make it easier for people to exit the village, the Tabernacle has a new worship director, the Craigville Post Office has a fresh coat of paint, a replacement dock is coming to Lake Elizabeth, plans are underway to replace the upper tennis court, and more. The [www.craigville.org](http://www.craigville.org) website continues to draw attention; this year alone it has attracted over 2,400 unique visitors and is averaging over 1,000 page views each month.

The Christian Camp Meeting Association has had a productive year. Two years ago, the board identified several priorities, including celebrating the anniversary year, improving communications, replenishing reserve funds hit hard by COVID, developing long-range plans for CCMA property and buildings, and wrestling with issues around governance and leadership succession. I'm happy to report real progress on all these issues.

The board's new Property and Building Capital Needs committee expects to complete a long-range capital needs plan by the end of 2023 that includes the Retreat Center, Beach, Tabernacle, Tennis, and other CCMA properties, including the goal of NetZero carbon emission by 2050.

One major item on the meeting's agenda is to act on recommendations of the Governance committee and the board on updates to CCMA's bylaws. We will also be asked to vote on an impressive slate of nominees for officers and board members. This committee has provided solid leadership within the board on succession planning for officers, committee chairs and the board itself. We will probably return to the earlier pattern of adding a part-time administrative support role. By 2024, a majority of the officers and board members will be new!

When I took on the CCMA presidency two years ago it was with the understanding it would be for "a couple of years." Earlier this year, the board and I came to the conclusion that "couple of years" would mean three years, so we will be looking for new presidential leadership in the months ahead.

There is still lots of work to be done on the priorities established two years ago, and that will continue. We are also due for a review of the relationship with United Camps, Conferences and Retreats, which manages the Craigville Retreat Center on our behalf.

You may have heard that in April the Barnstable Town Council approved two 2024-2028 capital improvement projects that will impact Craigville in important ways. The first action includes funds for planning that will lead to replacement of the Lake Elizabeth fish ladder and culvert. The second accelerates the schedule for sewers in our village, with engineering scheduled for 2024 and construction beginning in 2025.

These actions will have an enormous impact on Craigville life in the next several years. Some of the impact will be painful and disruptive (as well as expensive!). In the end, however, the projects offer great promise in preserving Craigville's fragile ecosystem, fulfilling the long-term dream of Doreen Spillane, Nevin Kirk and many others of preserving our ponds for future generations. They will go a long way toward reaching our waste and water goals for Net Zero 2050. We will be scheduling a public session with town officials so all of us can have a clearer sense of what to expect.

Thanks to all of you who help make Craigville possible!

Bill McKinney, President

### **Treasurer's Report**

Last year was a very good year financially. We ended the year with \$447,000 in operating cash with total cash assets of \$728,476. Our operating budget came in with net income of \$153,787 (\$178,654 from beach and negative \$24,941 from Village). Our largest expense increase continues to be insurance coverage and our largest income increase item last year was guest fees which were almost double what we usually receive at \$63,000. Based on this success we were able to fund our reserves with an additional \$80,000. This left us with a good amount of operating cash for this current year.

2023 expectation is for a more normalized picture forecasting net annual income around \$85,000 (beach income around \$142,000 and Village at negative \$57,000). However, I am being a bit conservative in budgeting this year. There are several expense projects approved for this year including funding for several Beach projects as submitted by Beach committee and an increase in our contribution to RLP from \$2,000 to \$4,000.

Craigville Retreat Center (CRC) also had a positive 2022 year, ending the year with a positive \$34,212 in income. This added to their retained earnings of \$93,108 plus the \$40,000 capital reserves brought CRC total equity to \$167,324 providing a good cushion going into the first 6 months of this year where we tend to operate breakeven or a bit negative. It currently looks like CRC is having a good year and we are looking to end the year with a positive bottom line.

Respectfully submitted,  
Clark Gates, Treasurer

# Christian Camp Meeting Association

## Balance Sheet

As of December 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Cash - Post Office	12,845.92
Cash - Tennis	27,388.28
Cash- Merrill Lynch	0.00
Cash-Cape Cod 5	445,925.76
Cash-CC5 Beach Reserve Account	124,956.23
Cash-CC5 CCMA Capital Campaign	13,915.14
Cash-CC5 Kirk Music Fund	6,498.47
Cash-CC5 Village Reserve Account	102,159.63
Cash-Colloquy Account	13,780.43
Cash-Villeumier Fund	5,942.64
<b>Total Bank Accounts</b>	<b>\$753,412.50</b>
Other Current Assets	
Accounts Receivable	0.00
Capital Advance to UCCR	40,000.00
Colloquy Prepaid Expenses 2017	0.00
Due From Snackbar	0.00
Prepaid Expenses	0.00
Tab Septic Clearing Account	0.00
<b>Total Other Current Assets</b>	<b>\$40,000.00</b>
<b>Total Current Assets</b>	<b>\$793,412.50</b>
Fixed Assets	
Beach Buildings	
Beach Renovation Project 2012	365,114.59
Depreciation	-116,952.22
<b>Total Beach Renovation Project 2012</b>	<b>248,162.37</b>
Depreciation	-447,750.22
Original Cost	391,215.64
<b>Total Beach Buildings</b>	<b>191,627.79</b>
Land	
Land	53,715.00
Snack Bar Equipment	
Snack Bar Equipment	4,370.00
Original Cost	4,525.00
<b>Total Snack Bar Equipment</b>	<b>8,895.00</b>
Tennis Courts	
Tennis Courts	
Depreciation	-39,201.00
Original Cost	42,755.00
<b>Total Tennis Courts</b>	<b>3,554.00</b>



# Christian Camp Meeting Association

## Balance Sheet

As of December 31, 2022

	TOTAL
Village Buildings	87,841.31
Depreciation	-432,223.72
Inn Renovation	211,857.04
Original Cost	427,955.90
<b>Total Village Buildings</b>	<b>295,430.53</b>
<b>Total Fixed Assets</b>	<b>\$553,222.32</b>
<b>TOTAL ASSETS</b>	<b>\$1,346,634.82</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts payable	2,997.00
Accrued Expenses	2,967.45
Colloquy 2017 Prepaid Deposits	0.00
Deferred Maintenance Beach	0.00
Deferred Maintenance Village	0.00
Payable to Colloquy	8,248.55
<b>Total Other Current Liabilities</b>	<b>\$14,213.00</b>
<b>Total Current Liabilities</b>	<b>\$14,213.00</b>
Long-Term Liabilities	
Mortgage-Board for World Minist	0.00
UCF & CO. Realty Trust	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$14,213.00</b>
Equity	
Opening Bal Equity	499,563.28
Retained Earnings	680,358.15
Net Income	152,500.39
<b>Total Equity</b>	<b>\$1,332,421.82</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,346,634.82</b>

## Tabernacle and Religious Activities

2022 Season

We have the pleasure of recording the following Rites of Marriage and Sacrament of Baptism for 2022:

*Amy Barksdale and William {Bill} Rupert were united in **marriage** on June 18, 2022 . The Rev. Dr. Bill McKinney presided.*

*Leo Stroshine, child of Drew and Dayana Stroshine, received the Sacrament of **Baptism** on Saturday, August 20, 2022. His grandfather, the Rev. Eric Stroshine presided.*

*Emily Rebecca Keedy and Peter Rankis were united in **marriage** on September 24, 2022, the Rev. Dr. Bill McKinney presided.*

We respectfully record the Huntington Family Retreat will hold a **memorial service** on Friday, June 24, 2023. Details are private.

We have the joy of looking forward to the following :

Emma Diane Hagerty, the child of Laura Anne Dalton and Michael Joseph Hagerty will receive the Sacrament of **Baptism**, September 2, 2023. Rev. Joanne Hartunian presiding.

A **vow renewal** on September 9, 2023 @ 4 PM of John Gratton and Olivia Fair will take place with Rev. Cal Muti presiding, in the Tabernacle. The couple will take the traditional mid-way stroll following the ceremony on their way to their reception at The Beach Club, on Long Beach Road.

We look forward to the **nuptials** of Mike Heywood & Cole Gibson on September 7, 2024, the Rev. Andy Armstrong presiding, following which Cole and Mike will walk the traditional Midway stroll on their way to their beach tented reception.

+

Over the 2022-2023 winter, a bird flew into a space in an organ pipe and died. Rev. Dianne Carpenter assessed the situation and after she and Myra Gooding consulted with Andover Organ specialists and John Roper, Dianne advised Joel Gardner, UCCR Site Manager, how to remove it.

Rev. Derek White accepted a position as pastor off-Cape and was unavailable to renew a 2023 contract as Worship Coordinator. In the transition, TRAC voted unanimously to revise the Worship Coordinator position from a virtual only position without Sunday pulpit responsibilities to an onsite position of Worship Director, which has historically been the CCMA/Tabernacle model. Due to budget constraints, we were advised that a resident position was not an option for 2023 and we were encouraged to find another local candidate. The Rev. Dr. Bill McKinney recommended Rev. Greta MacRae, Plymouth, along with one other candidate. Additionally, another candidate was from the Vineyard, and one candidate withdrew.

After an interview and review of Rev. MacRae's resume, we had the pleasure of making a final decision on the candidates interested in the 2023 Tabernacle Worship Director position and we voted unanimously on the Rev. Greta MacRae. The committee extended the call to her; and she accepted. Rev. MacRae accepted our position expecting to conclude her interim position in April. However, her Church call was extended. Her congregation welcomed the opportunity to evaluate their summer worship hours so that Rev. MacRae could keep her

commitment to us. For the 10 weeks she is our Worship Director, they will worship on Sunday evenings instead of Sunday mornings.

Greta comes to us with 12 years' experience in church leadership as a pastor; the past Moderator of Old Colony Association, UCC; with training in contemplative leadership and family systems and is a board member of the Greater Plymouth Habitat for Humanity.

The absence of a resident summer Worship Director again reduced the number of religious and children's activities we were able to sponsor in 2023.

We are pleased to offer a 2023 Sunday outdoor Sunday School. The teacher of our children's Sunday morning program is again, Evelyn Nickerson Sirignano, Centerville. Her 'safe church standard' for programming is two people with a background check and a helper for crafts. Her background check was graciously paid for by the congregation of her former position in appreciation of the gifts she brings to the position; and Rev. Joanne Hartunian paid \$175.00 for her background check with Oxford Document Management, the UCC's required source for her background check. Judy Fackre will assist with the crafts. The Sunday School is open Sunday June 25 to August 13 and is open to all children and covers Bible stories in the Old and New Testament and a take home craft.

The CCMA designated funds for the Tabernacle committee to sponsor the Welcome Reception for Colloquy, Monday, July 9, 2023 @ 3 PM on the village green. The theme for this year's conference is: *Seeking God: Weaving the Arts & Spiritual Practices into our Faith Communities*. All are welcome to attend Bible studies, plenary sessions, keynote speakers, and Taizé evening worship as village guests of Colloquy. Details can be found on [www.craigville.org](http://www.craigville.org) website.

The Tuesday morning prayer group is being revamped for 2023 and Rev. MacRae will lead a Tuesday evening sunset poetry and prayer group. Participants of the former group were enthusiastic with the time change and new direction.

Rev. Dr. Ed Deyton will lead a 4 morning Bible study in August. Details will be provided on the website as the summer progresses.

+

In the fall of 2022, a proposal for a summer 2023 *Walking with Purpose* Catholic Women's Bible Study was requested by Kim Coughlin. Tabernacle funds were designated and budgeted until a group is organized and a leader is hired.

In 2022 two Catholic services were held, Msgr. John Perry presided in cooperation with Our Lady of Victory, Centerville and organized by Sheila and Fran Lahey.

We held 10 Protestant summer services organized virtually by Rev. Derek White with a member of TRAC opening worship each week except for Big Sunday and Remembrance Sunday which was organized by Rev. Dr. Bill McKinney. We thank Rev. John Dorhauer, President, UCC; Rev. Derek White, Worship Director, [UCC], Rev. Dr. Ed Deyton [UMC], Rev. Dr. Bill McKinney [UCC], Rev. Eric Stroshine [UCC], Rev. Eric Henderson [UMC], Rev. Amy Harkness [Presbyterian USA], Rev. Robert Swanson, [Baptist] [twice], and Rev. Connie Bickford [UCC] for their sermons and leading worship in 2022. Traditionally, the last Sunday is a joint service with South Congregational Church, Centerville. In the absence of a settled pastor, Rev. Bickford presided on South Congregational Church's behalf.

We thank Rev. Dr. Dianne Carpenter, Ginny Henderson, Kendra Henderson, Julie Pinto, The Henderson Family [Eric, Ginny, Luke, Kendra, Calvin, Corbin, Noelle], Gabrielle Plonowski, Matthew Taylor, Allen Nelson and AJ and Janice Trull for offering music for either the Protestant or Catholic worship services held in the Tabernacle.

Rev. Dr. Bill McKinney and Rev. Derek White suggested a paperless Sunday, with a QR code posted on the Tabernacle bulletin board for Sunday reference. It was not welcomed by members of the community, and we received a donation to print programs. Some members of the community felt strongly that the Tabernacle should be the one place where we shouldn't use a cell phone. Therefore, an appreciation goes out to Alice Brown who edited the rough printed copy that Derek forwarded to her each week and Judy Fackre ran them off each week delivering them in time for worship.

We welcome and encourage the village and wider community to recommend preachers in January of the preceding summer. All suggestions for preachers and musicians are welcome.

In 2022 we were blessed with the leadership of Evelyn Nickerson Sirignano as a Sunday School Teacher. She came to us with 13 years' experience from her full-time position in Children and Youth Ministry at the Brewster Methodist Church. She took a leave of absence to raise her 3 children under 4 and we were fortunate to have her. Her attendance ranged from 1 - 16 children over 10 weeks. Funding of the Sunday School was made possible by the generous donation of Pamela Danforth.

A villager, William Wessel, Jr., [son of William and Vicky], Waldorf High School graduate and chef at Nancy and Roy's CBA Snack Bar supervised the nursery and toddlers. His presence as a baby whisperer will be greatly missed and we wish him well as he takes on a culinary internship in NYC, summer 2023.

The Rev. Dr. Dianne Carpenter led the 2022 Tabernacle Tuesday Bible and Prayer Group in July as a volunteer. The theme was our covenantal relationship to Christ and one another through our Baptisms and Confirmations.

The Tabernacle hosted the Welcome Reception on behalf of CCMA for the annual Colloquy. Appreciation to *Red Sky Sports Academy*, Osterville, and Director Blair Moynahan for volunteering to set up reception tables and chairs on the green, Judy Fackre [preparation], Roger Hansen [welcome and clean up], and Sam Carpenter [laundering tablecloths and napkins].

The Rev. Dr. Ed Deyton led a four morning Bible Study in August as a volunteer. The theme was "Questions in the Bible".

In 2022 the BAB TAB remained in full swing and members of TRAC and one beach member, a nonresident, each took a week to prune the stacks and straighten it up. The doors of the Tabernacle and BAB TAB were open 9-3 daily throughout the summer for people to pray or take a book. A children's play area has been added to encourage families to stop by. A comfortable rocking chair [Ginny and Eric Henderson] welcomes people to sit a while and read or watch their children play with puzzles, wooden toys, or the play kitchen on a rainy day. [Millie and Dick Delaney.] It is a Tabernacle ministry within the Craigville community and people who jog, bike, and walk through the village like to stop by as well. People who use the Lake Elizabeth Drive cut through, stop by for a drink of water, to rest a while, review our stack of books and continue on their way,

The Tabernacle use agreement was refined and clarified by consensus of the committee. Karen Garman combined previous use agreements into one document for easy referral. The use fee for weddings remains the same for residents: \$750; and for nonresidents \$1,500.00. Nonresident weddings are restricted to only the Tabernacle and do not conflict with residential or retreat center use of our outdoor spaces. Baptisms, funerals, and memorial services are not charged a use fee; a free will offering is welcomed. A copy can be found on the Tabernacle bulletin board.

The committee is looking at the preservation of the steeple with grant funding. Barbara Werner has networked with churches who have received grant funding, so we better understand the process, expectations, and outcomes.

It should be noted that all the notices and flyers for the ministry of Tabernacle programming and activities were created by Victoria Wessel [daughter of William and Vicky.] A thank you to Cathy Carpenter, CCMA Office Manager, who manages the Tabernacle balance sheet and maintains the Tabernacle calendar. An appreciation for the diligence and attention of Paul Strong to open and close the Tabernacle every day in season; opening the Tabernacle sides for Sunday worship; setting up and taking down the Sunday School; doing a mic and battery check before each service; Anita and Paul Strong for the weekly Fellowship time following worship.

Rev. Joanne Hartunian is transitioning from her position as Chair on the occasion of her 50th anniversary of her ordination, June 2024. She will remain as the Chaplain and serve in a pastoral capacity when called upon. The position is a non-budgeted position, and she serves without compensation. She will be available to advise TRAC should the occasion arise but will not sit on the committee.

Respectfully submitted,

Rev. Joanne Hartunian, Chaplain and Chair, Lisa Brown, Esq., Rev. Dr. Dianne Carpenter, organ specialist; Karen Twichell Garman; Kyr Gibson; Myra Gooding; Roger Hansen, MD, Medical Advisor; Barbara Werner; Isabel Wessel

### **Craigville Retreat Center**



Greetings, friends of Craigville Retreat Center. After nearly three years in Craigville, I'm still in awe of this amazing place and of the people who make it great. Because of the characters who comprise this unique village, Craigville, against all odds, not only survives but thrives. If you're reading this, thanks for all you do for others.

For the most part, we are back to "normal" retreat center operations. Nearly all groups from pre-pandemic times have returned, but a handful are still reorganizing. We have strong numbers overall, but some retreats are trending smaller, partially due to COVID and other concerns, as well as issues reorganizing or with budgetary issues. Notably this summer, several large family reunions are returning. We'll be in the kitchen a lot!

Of course, the highlight of 2022 was CCMA's 150<sup>th</sup> Anniversary. We were honored to host a "Big Sunday" dinner in the Inn dining room, menu inspired by the original "Big Sunday" menu, with some recipes from a beloved Craigville cookbook. This year we will happily see the Red Lily Pond benefit dinner return to the Inn as well.

More and more I appreciate the great relationship CCMA and UCCR (United Camps, Conferences and Retreats) enjoy, and we're seeing it develop further. After discussing possible new avenues of partnership, the retreat center has taken on some new projects; in particular: the repainting of the Post Office (completed June 2023), and a reserve study of all CCMA properties to help anticipate expenses and plan for the future (to be completed by yearend). I'm excited to see more partnership in the future.

We've improved food service operations, streamlining processes to save time and cost while providing nutritious meals and catering to dietary restrictions. This has helped us counter inflation, while keeping guests happy and healthy. Maintenance is always hard at work, keeping up daily fixes while working through larger projects. The housekeeping team improves all the time and keeps guests coming back year after year. Guests appreciate Craigville for its unique religious character, old Cape Cod charm, location, sense of history, and welcoming community. Our financial situation is stabilizing as we return to a new normal. 2022 ended with a solid contribution to the Major Maintenance Reserve, and 2023 is shaping up to be a banner year. We still face issues like rising insurance costs, inflation, higher labor costs, etc., but we believe the modest annual rate increases, vigilant cost control, returning retreats, and new guests will keep us viable as we continue hosting meaningful gatherings nearly every day.

Whatever else 2023 holds, let's look forward to another wonderful year collaborating to make this a unique place of grace by the sea!

Joel Gardner, CRC Site Director



#### **Finance Committee**

At the CCMA annual meeting held in July 2022, we reported that 2021 had proved to be the positive transitional year we had hoped for. We successfully survived the worst of the Covid damage and could realistically begin restoring our depleted financial reserves, which are essential for our fiscal security. Now, a year later, we are pleased to announce that CCMA's financial performance for 2022 not only met but also exceeded our expectations.

After experiencing net operating losses of \$230,000 in 2020 and \$30,000 in 2021, the Craigville Retreat Center (CRC) surpassed our budgeted net operating break-even with a positive net income of \$34,000 in 2022. As a result, CRC's retained earnings and capital reserves have been restored to over \$150,000. Additionally, CRC has started 2023 on a more positive note compared to the previous year and has reported heavy bookings for the rest of the year. Barring any significant unexpected contingencies, this suggests an even higher net income for full year 2023.

Craigville Beach Association (CBA) had an exceptionally strong performance in 2022, with a net surplus exceeding \$175,000. After covering an on-budget operating loss of \$25,000 for the Village operations (e.g., roads, parks, Tabernacle, post office, and tennis), the net surplus of \$150,000 allowed for \$40,000 funding of both the Village and CBA reserve accounts.

The current 2023 budget forecasts project the following:

1. An increased net operating gain for CRC.
2. A normal, modest operating loss for other Village operations.
3. Another significant surplus for CBA, sufficient to fund the Village and CBA reserve accounts once again.

If we can meet or exceed these reasonable full year 2023 budget forecasts, CCMA will be able to continue restoring financial security by providing additional funding for both the CBA reserve and the still-depleted CRC/Village reserve. However, as our recent Covid experience has demonstrated, we must caution that any major

unanticipated expenses or impact on our operations will put significant strain on our remaining reserves. Even if we achieve these full year 2023 budget forecasts, it is crucial to continue building our reserves over the next several years to levels higher than our pre-pandemic highs. This is critical to once again position ourselves strongly enough to withstand the next significant unplanned expense or contingency, as we successfully did during the Covid period. It will also allow for regular annual budgeting for major facility repairs and upgrades, which are sorely needed and currently being planned by a new CCMA sub-committee.

To that end, we have recommended to the Board the following actions:

Set targets for reserve accounts even higher than their pre-pandemic levels. Although we were able to survive the two years of Covid impact, had it lasted for another year, it is likely that most or all our combined reserves would have been depleted. Therefore, providing further cushioning is strongly advised.

1. Set targets for reserve accounts even higher than their pre-pandemic levels. Although we were able to survive the two years of Covid impact, had it lasted for another year, it is likely that most or all of our combined reserves would have been depleted. Therefore, providing further cushioning is strongly advised.
2. Separate reserve accounts into two distinct sub-accounts: one for unplanned contingencies such as Covid and a second for planned and/or as-yet unplanned major capital repairs or improvements.

Subject to the cautions mentioned above, we are increasingly optimistic about restoring CCMA's fiscal health going forward. As always, we are thankful for the continuing stewardship of all its constituents.

Respectfully submitted, Greg Pinto (Co-Chairperson), Larry Gordon (Co-Chairperson)

### **CCMA Property, Buildings and Capital Improvements Committee**

**Committee Charge:** The Property, Buildings and Capital Improvements Committee (the "Committee") was convened in Fall 2022, following from the work of the prior Property & Buildings Task Force. The Committee has been empowered to act on the structural care, resource allocation, and capital improvement decisions for all property and buildings owned by the CCMA.

The Committee has met regularly (every 3-4 weeks) to discuss its work and make progress and has presented regular updates and proposals to the CCMA board of directors for feedback. This report summarizes the work of the Committee to-date and proposals that were approved by the CCMA board.

**Reserve Study:** The Committee was given the specific charge to prepare a mid- to long-term capital needs plan, looking out 5-to-10 years. This plan would inform the CCMA's annual plans for anticipated work and serve as the basis for possible future fundraising efforts. The plan can also provide a platform for related questions, such as whether the properties we have are suitable for the future and the standards of quality and care we want applied. While the United Camps, Conferences and Retreats (the "UCCR") takes the lead in managing retreat center properties, the Committee will not only need to look at these properties, but also the non-UCCR managed properties (beach, Tabernacle, post office, tennis, common spaces, etc.). In addition, the CCMA has adopted a net zero carbon emissions goal, encouraging in Craigville the elimination of fossil fuel, reduction of waste and energy usage, and the protection of CCMA waters, with the goal of becoming 100% sustainable by 2050, and the plan will be completed with these goals in mind.

- The Committee agreed to prepare a "reserve study," that is, a planning and long-term capital budget tool designed to help anticipate, and prepare for, regular maintenance, repair, and replacement projects. Reserve studies are commonly used by properties with multiple owners, such as homeowners'

associations. The Reserve Study can be annually updated as priorities change and other budgetary and maintenance issues surface.

- The Committee approved a proposal to hire the UCCR to prepare the reserve study. Since January 1, 2016, the UCCR has been managing and operating the Craigville Retreat Center (the “Retreat Center”) for the CCMA through a Facility Management Agreement. Since 1970 UCCR has been in stewardship service to other nonprofits similar to the CCMA and the Retreat Center and has 53 years of experience managing and operating facilities will support completing a reserve study. The Retreat Center buildings and property exist within the Craigville village, and thus their maintenance and repair contribute to the overall aesthetic and atmosphere of the village.
- The goal is to complete the reserve study by the end of 2023 and present it to the CCMA board sometime in early 2024.
- The Reserve Study will encompass the following buildings and properties of the CCMA:
  - All Retreat Center buildings
  - The Post Office
  - Tabernacle (shared use)
  - Ball field / bluff
  - Tennis shack
  - The Green
  - The Gazebos (top of 40 Steps, Red Lily :Pond)
  - The structures of the Craigville Beach Association (“CBA”) owned by CCMA
  - Tabernacle parking lot
  - Beach parking lot
  - Lake Elizabeth dock
  - Common roads, parks, and land within Craigville that are owned by CCMA
- Included in the Reserve Study will be the inspection of all interior exterior, and basements for the buildings, as well as review and assessment of outdoor properties and common roads. As UCCR develops the Reserve Study, UCCR will interview relevant CCMA or Craigville personnel to understand the background and use for each building and property and request relevant documents where available. To the extent outside expertise is needed (e.g., for evaluating mechanical systems or Massachusetts certifications), UCCR will work in collaboration with the CCMA to identify expert/professional services that can be used to support the Reserve Study.
- Each inspected area will be evaluated for purposes of estimating:
  - A timeline for replacement/repair
  - Material to be used for replacement
  - Ways to meet CCMA’s NetZero commitments
  - Current cost to replace/repair with a view of funding through UCCR operation’s budgeted expense, or by means of a capital improvement project to be funded by the CCMA (e.g., either through CCMA reserves or fundraising).
  - Costs associated with any potential upgrades (to be identified in collaboration with CCMA) to the current standard of care for certain items (e.g., heat pumps replacing boilers, flooring, counters, solar panels, etc.)



- The earlier Property & Buildings Task Force, led by Sam Carpenter, provided an excellent basis on which to build. That group developed a spreadsheet cataloging CCMA properties and buildings, their existing conditions and needs for repair, thereby providing a solid effort toward long-term maintenance needs.

**Other Committee Work:**

- The Committee has developed a brochure/flier, “Steps to the NetZero in Craigville Village,” which will be widely distributed to provide information and encourage Craigville homeowners to conserve energy, generate renewable energy and reduce waste. Relatedly, one or more members of the Committee anticipate participating in the July 25<sup>th</sup> event, “Bringing Sustainable Practices to Craigville,” jointly sponsored by Red Lily Pond Project Association and CCMA.
- The Committee is looking into alternatives for bringing solar energy to the buildings and property owned by the CCMA. This is anticipated to be a longer-term project.
- The Committee is looking into new alternatives for providing composting services for Craigville residents and Retreat Center.
- The Committee has discussed what should be the appropriate expenditure approval limits for the Committee alone, versus expenditures that should be reviewed and recommended (or not) to the board of directors. This information has been shared with the Governance Task Force and the board, and we understand appropriate recommended revisions are being made to the CCMA bylaws.
- The Committee has also reviewed and provided recommendations for approval of various more immediate projects for the property and buildings owned by the CCMA, including:
  - Re-painting (and refurbishing to the extent needed) the exterior of the Post Office.
  - Replacement of the decrepit and dangerous dock on Lake Elizabeth located in front of 109 Lake Elizabeth Drive.
  - Proposal for the reconstruction of the upper tennis court at Craigville.

Respectfully submitted by the Committee: Chris Gibson (chair), Ken Barksdale, Sam Carpenter, Joel Gardner (UCCR, *ex officio*), Bill McKinney, David Mills and Catherine Riley

**Craigville Beach Association**

The Beach Committee is happy to report a strong 2022 for CBA.

Financially, the beach continues to see strong returns. Membership is reaching peak capacity, and thanks to sound fiscal management and another strong summer, CBA was once again able to provide a significant return to CCMA.

As memberships request come in, the wait list continues to grow. The Committee is admitting new members as numbers allow, prioritizing cottage owners in the village and legacy as we can.

Sean, Peter, and their staff at the office, continue to keep the place running smoothly. Thankfully, both Sean and Peter will be back for another year. It is also worth noting that, while many beaches and pools are having difficulty hiring for the summer, we have a full staff of lifeguards, which we attribute to strong management and a large, welcoming CBA family.

Nancy will be back running the Snack Bar this summer and we have another full year of activities planned.

The Committee would like to add a special note of thanks to Kevin Ryan and Carol Blomstrom for their work managing the books.

Here's hoping your bathhouse is still neatly organized, your sunscreen is sand free, and your sky sunny.

-- see you in the sand.

CBA Beach Committee, Barney Beal, co-chair, Fran Lahey, co-chair, Teddy Ireland, Patrick Coughlin, Simone Fischer

### **Craigville Tennis Club**

This year's Craigville Tennis Committee is looking forward to another great season on the courts in 2023.

For the first time in decades, the Committee will not include a member of the Lahey Family. We cannot thank both Fran & Meghan for their dedicated service to Craigville Tennis.

After another spring where CTC hosted our neighbors at Sturgis High School, Sue Gavitt returns as the CTC pro for the 2023 season. Sue is planning a full slate of youth lessons, teen nights, round-robins, and all the other tennis events that CTC members have come to enjoy.

Again this year we plan to continue to offer Pickle on the upper court, allowing players of all ages to enjoy one of the today's fastest growing sports. There have been some concerns expressed about the noise of pickle and, accordingly, we will limit pickle hours and make available "quiet" rackets for players to use.

We continue to see increased interest from new members and are pleased that word about the excellent learning opportunity and wonderful fellowship of our small club is getting out there. We are so pleased to be able to continue to develop love and appreciation for racquet sports.

The most exciting news, however, is CCMA has approved CTC's plan to completely rehabilitate the upper court. This is a major capital improvement. While the CTC has already raised a significant amount of money to support this effort, we will be reaching out to our membership and the Craigville Community in general to help raise funds to ensure racquet sports remain, as they always have been, an integral part of life in the Village. If anyone has any questions about this effort, please feel free to contact any of the CTC Committee Members.

As always, event dates and scheduling updates will be shared and updated on [craigville.org](http://craigville.org)

Respectfully submitted, Craigville Tennis Committee: Dana D'Alessandro and Sam Carpenter (Committee CoChairs), Kate Croteau, Sue Gavitt, Luke Henderson, Gus Riley, and Kawan Trull

### **Roads & Parks**

Craigville was blessed with an exceptionally mild winter, and snow plowing never became an issue of concern. With the busy season now upon us, our roads and parks have never looked better.

First to our parks. Careful vista pruning has resumed on the bluff, and the sprinklers are up and running. Cow and (the CCMA-owned property on the west side of Summerbell) has received a major trimming and will hopefully be sporting wildflowers from seeds donated and planted by residents. As a result of a major donation from the Crains, our playground now boasts a wooden train ready for boarding by the children.

Special attention over the past few months has been on our roads; specifically, the challenges we've been facing as drivers disregard the village speed limit and one-way signage. For those who've not yet heard, we formed a special Traffic Subcommittee spearheaded by Terry Franklin to address this critical issue. We asked 17 residents representing each of our streets to help us identify safety issues where they live. Each responded to a questionnaire and brainstormed via email and Zoom to devise a plan. It addresses immediate and long-term needs. In the near term, as you drive through the village, you'll see that considerable progress has been made

- Roadway markings have been professionally repainted.
- New stop signs have been put in place at historically dangerous areas.
- New signage has been added to assist visiting drivers in navigating the village.
- Speed bumps have returned for this season to control drivers who disregard the signs.

In addition, a Summer 2023 SafeStreets campaign in the *Chronicle* will stress the importance of keeping our roads safe.

A bit more on the speed bumps. Although most respondents favored them as a temporary fix, for a long-term solution as well as other road issues in the village it was decided to bring in a traffic management professional later this year to provide guidance.

This has been a CCMA-CCOA team effort that included UCCR representation. We thank all residents who participated in the committee, as well as Fran and Sheila Lahey, Steven Carpenter, and Terry Franklin for getting new signs up. A special thanks to Ally Turner for the SafeStreets design logo and Kathy Caldera for input on content.

We'll continue to keep you posted as we move forward. Again, our mission is to maintain and enhance the beauty and safety of our special place, and it's a continual "work in progress." Your feedback is encouraged.

Respectfully Submitted, Alan Shoemaker (Chair), Debbie Almy, Ken Barksdale, Terry Franklin, Julie Gavitt, Myra Gooding, Sheila Lahey

### **The Old Craigville Post Office**

The Old Craigville Post office gift shop had a good anniversary year thanks to Martina and Laurie the two managers for the shop who were responsible for running the shop as I was house bound recouping from a broken heel bone. Without those two ladies there would not have been a gift shop at all, so we owe them a great deal. Needless to say, the positive year could also not have been possible without the continued support from the residents and guests of the village in the special anniversary year.

One of the last comments from our beloved resident Lee Williams was that the PO building was in poor shape which then became the top priority of the committee. Vinyl siding was considered but painting was preferred to keep the historical value of the building intact. Todd and his crew from the Retreat Center won the contract and you should notice the outstanding prep work they have done which just shows how poorly the building was prepared previously when other painters did such a poor job. Some boards have been replaced but all the boards have been sanded down to bare wood. I am sure the building will be sparkling by opening day and Todd and his crew should be complimented on their excellent work ethic and devotion to a job well done.

Of course, there are new items for sale in the shop this year along with the traditional things that our customers have come to expect to be available.

The Post Office Committee wants to thank the residents of the village and guests at the Retreat Center for their continued support for the little shop depends on you totally. We also thank the CCMA for your support.

Respectfully submitted, Deborah C. Almy (Chairman), Krissie Kelly, Judy Perella, Willie Shoemaker

### **CCMA Governance and Board Development Task Force/Committee**

The CCMA Governance and Board Development Task Force (“Task Force”) identified six areas of focus for its work, following the 2021 CCMA Board Retreat. The Task Force presented regular updates and proposals to the Board for feedback, and this report summarizes the recommendations informed by those discussions, which were approved by the CCMA Board of Directors at the May 2023 meeting.

#### **Areas of focus**

- (1) Bylaws, Board and Leadership Roles
- (2) Membership, Recruitment, Succession and Diversity
- (3) Mechanisms for Accountability
- (4) Craigville and Communications
- (5) Interface with Partner Organizations (CCOA, RLPP, UCCR)
- (6) Policies for Use of CCMA Property/Land

#### **1. Bylaws, Board and Leadership Roles**

**Bylaws Revisions:** The Task Force is proposing timely revisions to the CCMA Bylaws, several of which are explained below. Revised Bylaws are provided with this report.

- **New Committee:** Formalize the Governance and Board Development Committee, responsible for supporting the governance functions of the CCMA and Board of Directors, developing proposals for strategic initiatives, and providing leadership on succession planning for Officers and Board members.
- **Committee structure:** While the President appoints the Chairs for all Committees, the Chairs (in consultation with the President) will appoint a Co-Chair. This will help to develop continuity, and the presumption is that the Chair may pass leadership to the Co-Chair in due time.
- **Terms for Officers:** Bylaws revisions reflect the increase in terms for the Officers of the Board from one to three (3) years.
- **Term Limits for Board:** Bylaws revisions reflect that Directors on the Board serve a three-year term and can be re-elected up to two times for a second and/or third term. Exceptions to this 9-year total period would be made only in exceptional circumstances.
  - **Term Limits for Committee Chairs:** Bylaws revisions reflect that committee Chairs serve an initial threeyear term and can be re-appointed up to two times for a second and/or third three-year term.
- **Electronic/Digital participation:** Bylaws revisions allow participation at Board and membership meetings via electronic/computer/digital means, resources permitting

## **2. Membership, Recruitment, Succession and Diversity**

- **Refocused Committee:** The Membership Committee will be renamed the “**Membership and Engagement Committee.**” This Committee will conduct outreach to the community, actively seek out and develop opportunities for engagement with potential new members and focus on the need for diversity and a plan to demonstrate the value (to the Craigville community) of participating in the CCMA.

## **3. Mechanisms for Accountability**

- **Periodic Program Review:** The Governance and Board Development Committee will be responsible for the program review process of the activities and responsibilities of the CCMA, encouraging collaboration among committees and reports of major policy initiatives to the Board.
- **Craigville Administrator:** The Task Force recommends that the CCMA hire a paid Administrator to conduct weekly administrative duties that require a presence in Craigville. This will be a part-time position that will free up the time of the President to focus on strategic leadership and is core to the recruitment of future leaders.
- **Policies:** The Task Force recommends that the Board institute policies and procedures appropriate for our non-profit status, in particular around Conflict of Interest, Finance policies, gift agreements, and other appropriate documents.

## **4. Craigville and Communications**

- Craigville is a unique and cohesive community, and the Board will continue to pursue initiatives such as the website and re-launch of the Chronicle that increase transparency and engage community members.

## **5. Partner Organizations (CCOA, RLPP, UCCR)**

- The Board has taken steps to formalize our collaborative relationships with Craigville partner entities (e.g., CCOA and RLPP) and UCCR as administrator of the Retreat Center, both through the Bylaws revisions and ongoing communication. This includes the creation of *ex-officio* positions on the CCMA Board.

## **6. Policies for Use of CCMA Property/Land**

- The Property, Buildings and Capital Improvements Committee has been empowered to act on the structural care, resource allocation, and capital improvement decisions for all buildings and property owned by the CCMA. This Committee is also developing proposals to achieve net-zero emissions of greenhouse gasses for the buildings owned by the CCMA.
- Not reflected in the Bylaws is the recommendation that the Finance Committee work with the Property, Buildings and Capital Improvements Committee to create policies governing capital expenditures over \$6,000.

Respectfully submitted by the Task Force: Lisa Brown, Julie Gavitt, Bill McKinney, Greg Pinto, Christopher Gibson, Terry Franklin

CONSTITUTION AND ARTICLES OF ASSOCIATION of the CHRISTIAN CAMP MEETING ASSOCIATION

Proposed revisions – July 2023 (NEW DELETED UNCHANGED) ARTICLE

1 – NAME

This Association shall be called the CHRISTIAN CAMP MEETING ASSOCIATION (hereinafter referred to as CCMA or the Association).

ARTICLE II – OBJECT

The object of this Association shall be to hold and encourage others to hold religious and educational conferences and religious services at Craigville, in the Town of Barnstable, and to purchase, hold, lease, maintain, and convey real and personal estate, not for profit, but as may be desirable for the above object.

*Mission Statement.* The CCMA, in its stewardship of the Craigville community, provides opportunities for spiritual growth, worship, service, learning, fellowship, retreat, and rest in a unique place of grace by the sea.

*CCMA Open and Affirming Covenant:*

Craigville was founded by the New England Convention of Christian Churches in 1872 as a camp meeting. From the beginning it has been an ecumenical, inclusive community. For many years the Craigville Retreat Center has committed itself as a "ministry for all people in all seasons." Rules for acceptance and participation in all Craigville programs are the same for everyone without regard to age, race, color, religion, gender, sexual orientation, disability, or national origin.

ARTICLE III – MEMBERSHIP

**Section 1- Qualifications:**

Membership in this Association may be acquired by any person who receives a nomination by any member of the Membership and Engagement Committee and is a) approved by a two-thirds vote at a Board of Directors meeting prior to the Annual Business Meeting (as provided for herein), and b) approved by a two-thirds vote of the members present at any Annual Meeting.

**Section 2 – Dues:**

All members of this Association shall be subject to annual dues of twenty-five dollars (\$25) (or any other amount, as subsequently determined by the Board of Directors and thereafter approved by vote at the Annual or other Business meeting of the Association) to be paid into the treasury before the time of the Annual Business Meeting, in default of which such persons shall be suspended from the privilege of voting until all arrears of dues are paid. Any members of the Association reported by the Membership and Engagement Committee to the Board of Directors as being three years in arrears of dues shall by two-thirds vote of the Board cease to be members of the Association.

**Section 3 – Participation:**

Members of the Association whose annual dues are paid, and no others shall be qualified to participate in all meetings thereof and be eligible to any office on behalf of the Association.

## ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

The Officers of this Association shall be a President, a Vice President, a Secretary, and a Treasurer. These Officers and as many as (14) fourteen additional Association members, as hereinafter determined, together shall constitute the Board of Directors. The President, Vice President, Secretary and Treasurer of the Association shall also respectively be the President, Vice President, Secretary and Treasurer of the Board of Directors. The Board of Directors shall have all authority and obligations usual and incidental to such a Board including, without limitation, full power of control over the grounds and buildings owned and occupied by the Association together with authority to lease or to sell or otherwise convey property belonging to the Association, with powers to make such contracts or other agreements as, in their judgment, the interests of the Association shall require. Unless specified otherwise herein, all votes of the Board of Directors will be made on a majority rule basis. **Section 1 – Election and Terms of Officers:**

The Officers of the Association shall be elected at the Annual Business Meeting by ballot, each for a term of three (3) years or until a successor is elected and qualified, the term of office to begin the day following the Annual Meeting. An Assistant Treasurer shall be elected by the Board of Directors from the Association members at the meeting following the Annual Meeting. The Assistant Treasurer term shall be for three (3) years or until a successor shall have been elected.

### **Section 2 – Election and Terms of Directors and Committee Chairs:**

The Directors shall be elected by vote of the members at the Annual Business Meeting for staggered terms of three (3) years and can be reelected up to two times, for a second- and/or third three-year term, as the case may be. After that they are ineligible for election for at least one year. Exceptions may be made upon a 2/3 vote of the Directors, but such exceptions should be made only in exceptional circumstances. To avoid excess turnover and maintain the desired number of Directors, the Board may designate exceptions so that no more than six Directors leave the Board in any one year.

Committee Chairpersons, appointed by the President, will serve for a term of three (3) years and can be reappointed up to two times, for a second- and/or third three-year term, as the case may be. After that they are ineligible to serve as Chairperson of the same committee for at least one year. Exceptions may be made, but such exceptions should be made only in exceptional circumstances.

Transitional provision: Immediately upon the adoption of this provision concerning term limits for Committee Chairpersons, the term will be limited to two (2) additional years for any existing Chairperson who has already served in that position for a period of nine (9) or more years.

Vacancies in any Office, in the Board of Directors, or in the Chairperson of any Committee, however occurring, may be filled by the Directors at any meeting of the Board called for the purpose. Officers and Directors will be subject to subsequent election/confirmation at the next Annual Business Meeting.

### **Section 3 - Duties of Officers:**

**President:** It shall be the duty of the President to preside at all meetings of the Association membership, Board of Directors, and Executive Committee. The President shall be empowered to act on behalf of the Association in emergency matters between meetings of the above bodies. All actions of the President shall be in accord with policy adopted by the Association or the Board of Directors.

**Vice President:** The Vice President shall assist the President in the carrying out of his/her duties. In the absence of the President, the Vice President shall preside at all meetings of the Association and assume all other duties of the President.

**Secretary:** It shall be the duty of the Secretary to keep the records and minutes of the Association, communicate by mail (electronic and/or postal) all notices of meetings and certify all actions taken by the Board of Directors.

**Treasurer:** The Treasurer shall prepare the annual budget in cooperation with other committees for submission to the Directors for approval. The Treasurer shall receive and hold the funds of the Association, shall oversee budgets as approved by the Directors, and shall review disbursements approved on the order of the Chairperson of the various committees involved, or the President.

**Assistant Treasurer:** The Assistant Treasurer shall assist the Treasurer and shall be empowered to act in all areas of the Treasury in the absence of the Treasurer.

**Ex Officio:** The presidents or chairs of the Craigville Cottage Owners Association ("CCOA") and the Red Lily Pond Project Association ("RLPP"), as well as the director of the Retreat Center, shall be ex officio members of the Board of Directors. Of these representatives, non-Board members may be excused from certain parts of the Board meetings where discussions and/or voting concern matters considered confidential. The CCOA and RLPP chairs may also be elected as CCMA Board members, as the case may be.

## ARTICLE V – COMMITTEES *Section*

### 1 – Executive Committee:

The President, Vice President, Secretary, and Treasurer of the Board of Directors shall constitute the CCMA Executive Committee. The Executive Committee shall have the authority to act on behalf of the Board of Directors in accord with actions previously authorized by the Board or in emergency situations in which discussion and authorization by a full quorum of the Board is not feasible, subject to full report being made to the Board as soon as possible thereafter.

### Section 2 – Committees:

The President shall appoint a Chairperson of the following committees, each of three or more members (to be appointed by the Chair) within thirty days after the Annual Meeting. The Chairperson of each committee shall appoint a Co-Chair. The committees shall meet at least quarterly, and are empowered to act on behalf of the Board, subject to the Board's oversight, review and policy-making authority on all matters concerning the Association:

**Tabernacle and Religious Activities:** The Committee shall sponsor religious and educational programs and collaborate with the Craigville Retreat Center Director in preparing for Tabernacle services and activities, for the allocation of time and reservations in connection with the various uses of the Tabernacle, the winter closing and spring opening, and for the care of the organ and other equipment, as appropriate. It shall make recommendations to the Property, Buildings and Capital Improvements Committee in respect to structure and maintenance of the Tabernacle.

**Roads and Parks:** The Committee shall care for the upkeep of the roads, paths, sidewalks and stairways on paths, roadside clearings, signs, fences, parks, lighting on paths, and streets for all CCMA property, including the parking area near the Tabernacle. It shall make recommendations to the Property, Buildings and Capital Improvements Committee in respect of any capital improvements (expenditures above \$10,000) to the grounds and facilities under the Committee's remit.

**Property, Buildings and Capital Improvements:** The Committee shall be responsible for the structural care and resource allocation decisions for all buildings and property owned by the Association. It shall provide for conformity with building safety and sanitary codes, while seeking to achieve net-zero emissions of greenhouse gasses for the buildings owned by the Association. It shall care for painting, other maintenance and the erection of new buildings as needed. It shall make decisions, subject to authorization by the Board, on matters involving capital



improvements for all buildings and property owned by the Association, coordinating as appropriate with other relevant committees (e.g., Beach, Tabernacle and Religious Activities, Roads and Parks, and Tennis).

**Beach:** The Committee shall hire a beach manager, provide for the operation of the Snack Bar and the setting of rates, the establishment of salaries and necessary rules, along with a budget for the beach operation. It shall keep the beach buildings and signs in repair and will collaborate with the beach manager in solving problems. It shall make recommendations to the Property, Buildings and Capital Improvements Committee in respect of any capital improvements (above \$10,000) to the buildings, grounds (including the Beach parking lot) and other facilities under the Beach Committee's remit.

**Tennis:** The Committee shall hire a Tennis Coordinator, provide for operation of the Tennis Program and the setting of rates, the establishment of salaries and necessary rules, along with a budget for the operation of the program and infrastructure. It shall keep buildings, courts, nets, and any related properties in repair and collaborate with the Tennis Coordinator in solving problems. It shall make recommendations to the Property, Buildings and Capital Improvements Committee in respect of any capital improvements (above \$10,000) to the buildings, courts, and other facilities under the Tennis Committee's remit.

**Finance:** The Committee shall review the finances of the Association and assist the Treasurer and President in dealing with financial matters, tax matters, legal problems (with financial implications), real estate problems, and insurance problems.

**Membership and Engagement:** The Committee shall be responsible for conducting outreach and developing opportunities for engagement with potential new members of the CCMA, while maintaining updated lists of current members and persons eligible for CCMA membership. The Committee shall present qualified nominees for membership for approval by the Board of Directors and the CCMA Membership at the Annual Business Meeting, or as otherwise required.

**Governance and Board Development:** The Committee shall be responsible for supporting the governance functions of the CCMA and Board of Directors, including developing proposals for strategic initiatives and directions, as well as preparing program reviews for the activities and responsibilities sponsored by the CCMA, all to be considered by the Board of Directors. The Committee shall also be responsible for Board development and succession planning for the Board and relevant Committees and shall nominate eligible candidates for Officers and Directors for election at Annual Business Meetings of the Association. The President shall be Chairperson of this Committee.

### **Section 3 - Other Committees:**

The President, with the approval of the Board of Directors, shall be empowered to appoint such other committees as shall be necessary to carry out the work and aims of the Association.

## **ARTICLE VI – MEETINGS**

### **Section 1 – Directors' Meetings:**

Meetings of the Board of Directors shall be called by the President, or, if necessary, by the Secretary at the written request of two Directors; nine (9) members of said Board shall constitute a quorum for the transaction of business. To the extent that the appropriate technical resources are available, the meetings shall also permit participation via electronic/ computer/digital means. Quorum shall include those Directors who may participate via electronic/computer/digital means. Meetings of the Board of Directors shall be held not less than four (4) times per year.

### **Section 2 – Annual Business Meeting:**

The Annual Business Meeting of the CCMA Membership for the transaction of such other business as may properly come before the Association shall be held annually on the grounds of the Association in July on such date and time as shall be determined by the Board of Directors. To the extent that the appropriate technical resources are available, the meetings shall also permit participation via electronic/computer/digital means. **Section 3 – Other Meetings:**

Special meetings of the Association may be called by the Directors and shall be called on the written request therefore to the Secretary **of five (5)** or more members of the Association.

**Section 4 – Notification:**

Notice of the time, place, and purpose of all meetings shall be given by the Secretary at least fourteen (14) days before the date fixed therefore by written notice mailed either via US Postal service or electronically to each member of the Association and either posted on the Craigville Village bulletin board, or otherwise posted electronically on the Craigville website, or published in an issue of The *Chronicle*.

**Section 5 – Quorum:**

At all meetings of the Membership of the Association, twenty members whose annual dues are paid shall constitute a quorum for the transaction of business; but a lesser number may adjourn from time to time. Quorum shall include those members qualifying under the previous sentence who may participate via electronic/computer/digital means.

**Section 6 - Reports:**

The Board of Directors shall make a full report of its transactions to the Association at each Annual Business Meeting.

**ARTICLE VII – REAL ESTATE CONVEYANCE**

All sales of building lots, leases, and conveyances of real estate, as voted by the Board of Directors (Article IV), shall be signed by the President and Treasurer on behalf of the Association.

**ARTICLE VIII – AMENDMENT**

This Constitution and Articles of Association or any article thereof may be altered or amended by a two-thirds vote of the members present at any Annual Business Meeting or other properly convened special meeting of the Membership of the Association; provided that such proposed alteration or amendment shall have been recommended by the Board of Directors to the Association and communicated to the members of the Association at least one month prior to the specified Meeting.

**ARTICLE IX – DISSOLUTION**

The Association may dissolve upon recommendation of two-thirds (2/3) of Directors voted at a Board meeting, followed by approval of two-thirds (2/3) of CCMA members voted at the Annual Business Meeting or other CCMA Membership meeting as called for by the President. In the event of the dissolution of the Christian Camp Meeting Association, all its assets and properties, physical and real, after settlement of any outstanding debts or obligations of the CCMA, shall be disbursed to one or more charitable organizations that encompass a similar religious and educational mission as the CCMA and qualify under the provisions of Section 501(c)(3) of the Internal Revenue Code, said organization(s) to be approved by two-thirds (2/3) vote of the remaining membership at that same Annual Business Meeting or other meeting as called for by the President. None of CCMA assets shall be divided among its members, individuals, or any groups not holding charitable tax-exempt status. Dissolution cannot be implemented for the purpose of raising funds.

### Nominating Sub-Committee

The Nominating Committee would like to put forth four nominees for four-year terms to the CCMA Board of Directors. They are Sue Connolly and David Mills, both Craigville cottage owners; Margaret Riley Hill, who grew up in Craigville and has been a dear friend to our community for many years; and Joe Tierney, who has been involved in the ECHO of Cape Cod program that has used the Craigville Retreat Center on and off since 1970. Please take the time to review their attached bios. We are also nominating Jim Lane as part of his three-year term as president exofficio.

In addition, we are nominating the following officers for a one-year term: Bill McKinney, president; Alan Shoemaker, vice president, Alison Melavalin, secretary; Clark Gates, treasurer; and Greg Pinto, assistant treasurer. All nominees were approved by the CCMA Board at its May meeting.

We offer our heartfelt thanks to retiring board members: Larry Bowers, Esq. who has served for 22 years; Ed Deyton, seven years; and Larry Gordon, at least seven years but more if you count his indoctrination from father in-law Ed Lynch at the family kitchen table and myself. Our village has been served well by their service. The continuing CCMA Board members and their respective classes are outlined below:

#### Class of 2024

Bill McKinney  
Greg Pinto  
Roger Hansen  
Rev. Eric Henderson  
Dick Trull

#### Class of 2025

Julie Gavitt  
Alison Melavalin  
Alan Shoemaker  
Fran Lahey  
Rev. Joanne Hartunian

Clark Gates Lisa  
Brown, Esq.  
Chris Gibson, Esq.

#### Class of 2026

Sam Carpenter

#### Class of 2027

Sue Connolly (to be voted on)  
Margaret Riley Hill (to be voted on)  
David Mills (to be voted on) Joseph  
Tierney (to be voted

### Board Nominee Bios

#### Sue Connolly

Thanks for the opportunity to learn more about the CCMA organization and initiatives. I'm happy to provide a bit of info about myself, my work and family.

For the past 10 years I have worked as an independent marketing consultant to nonprofit organizations. The major focus of my work is with small, mission-driven, veteran, and educational organizations, two areas of great importance to me. Depending on the needs of the organization, I focus on creating and implementing a marketing strategy, donor development and grant writing. As part of a digital marketing strategy, I create content and manage websites including search engine optimization, manage digital ad campaigns and social media platforms. On the donor engagement side, I focus on a combination of email marketing, peer to peer fundraising, in-person events, and donor database analytics. With regard to grant writing, I engage private and family grant-making foundations who are most receptive to the mission-driven organizations with whom I work.

Prior to nonprofit consulting, I worked at a high-tech Wi-Fi location technology start up. I hired and managed independent contractors in each major city in the US, and parts of Europe and Asia to scan every city street with the purpose of creating a Wi-Fi reference database. The database was used to create location determining software which was ultimately deployed on the first-generation iPhone. Once the iPhone launched, and the Wi-Fi database was updated in real time with iPhone usage, I focused on marketing the Wi-Fi location technology software to mobile app developers for use on a variety of other mobile device platforms.

For over 20 years, beginning with the high tech start up, I have been fortunate to work remotely, allowing flexibility with raising a young family. Before our daughters were born, I had a career in financial services product management. In that role, I managed the marketing and communications of mutual fund products to our sales team, and externally to the consumer.

I have and continue to volunteer with a variety of community and faith-based organizations in leadership and support roles. I currently serve on the board of Our Lady's Pilgrimage and co-chair the development committee.

Gerry and I purchased our home in Craigville in 2011. We have a large extended family in the Centerville area, and I have been spending summers at the beach for over 50 years. We were delighted to settle on Laurel Ave and become part of the Craigville Village community. During the summers, our three daughters worked in the Post Office, and my youngest daughter Grace was a lifeguard at CBA for many years. Our daughters are now adults, working full time at their own careers and Gerry and I spend much of our time traveling for his work. We look forward to summer and cherish the time we are able to spend in Craigville together as a family,

I hope this helps to understand my background and a bit more about what I am doing when not hanging around the village or at the beach! Let me know if there are any areas you would like to know more about.

#### **Margaret Riley Hill**

Margaret (Riley) Hill grew up in Craigville in the house her grandparents (Ruth and Frank Brennan) had owned for many years. Margaret was a fixture in the village as she spent her summers participating in the tennis and swimming programs with her siblings as well as square dancing in front of the Inn. Margaret fondly remembers the dances held at the Teen Center and CBA.

During her college years Margaret served (no pun intended) as the tennis pro in the village for 3 years. After graduating from Springfield College Margaret moved to Okinawa, Japan with her husband, Carl, who was serving in the U.S. Air Force. Though far from home Margaret continued to maintain her relationship with Craigville—she and Carl always stayed in the village whenever they returned home to visit.

Margaret and Carl left the Air Force after 8 years to return to Centerville to pursue new professional goals. Margaret embarked on a career in nursing—she has worked at Dana-Farber Cancer Institute in Boston for more than 25 years. As a side note, Margaret's mother—Mary Ann--passed away from cancer and it was the compassion she received from the Craigville community during this time that contributed to Margaret's decision to pursue a career in oncology nursing.

Margaret's faith has been a priority in her life and has participated in retreats over the years in Craigville. She thinks of Craigville as a sort of fairy-tale world, but it is one that she continues to enjoy and shares with others to this day.

#### **David Mills**

I appreciate the opportunity to introduce myself and my family to the Craigville community. It has played a tremendous role in my life over the past ten years and even longer for my wife, Aly.

I was born and raised in Dallas, Texas, where I attended Highland Park high school and then went on to achieve my BA from the University of Georgia. Upon graduation, I moved to Atlanta and began a career in wealth management, first at UBS, and subsequently at Morgan Stanley since 2015.

I currently run a wealth management team of Morgan Stanley working closely with business owners and their families. I frequently enjoy opportunities to share financial fundamentals with the next generation and have previously been interviewed by Barron's and as well as taught a financial literacy class at Stanford's School of Medicine.

I came to discover Craigville through my wife, Aly, who has been traveling to the Cape since she was three years old. Aly grew up in Simsbury, CT, and would spend her summers living with her aunt and uncle, Ty and Carol Diliplane (also CBA members), and enjoying beach time with her parents, Dave and Ginny Kennedy. These summers were filled with fond memories and friendships from both CBA and Craigville Village.

Community involvement is high on our family priority list. In my earlier thirties, I was a co-founder and President of Answer Atlanta. A 501(c)-3, which for approximately twelve years, made annual donations to small local charities with particularly tangible and timely needs. I remain involved with Bearings Bike Shop, the Gridiron Society at UGA, and am currently working on a 5-part financial literacy program for under-resourced middle schoolers in Atlanta which we plan to roll out this fall. Aly has worked closely with Emory's Winship Cancer Institute as well as the Trinity School's Spotlight on Art annual event.

We reside in Atlanta, Georgia with our two daughters, Kennedy "Birdie" (7) and Murray (5), as well as our most recent addition, Dolly, the King Charles Cavalier, who will be making her first visit to the Cape this summer.

I very much enjoy all outdoor activities including golf, tennis, and pickleball. If there's a fun game, count me in.

Faith is a cornerstone of our family, and we appreciate that it is integral to the fabric of the Craigville community. We eagerly anticipate our summer Cape trips and continue to make new friends every summer! We hope to see everyone soon.

#### **Joseph Tierney**

I could sum up my life in one word: "Blessed".

I was born in Pittsfield Ma and moved a number of times around New England as my father worked for New England Telephone for 35 years. We settled in Yarmouth Port in 1976. I am the oldest of 5 siblings. Growing up sailing on Bass River in Yarmouth, my love for the water has been etched into my blood. I married my middle school sweetheart in 1990. We have 4 successful children. An engineer, Nurse, 2<sup>nd</sup> Lieutenant in the Air Force and a senior at Mass Maritime Academy. As you may gather Family is most important in my life. Family, Faith, Career and Community are my priorities.

I attended Springfield college for 3 years, then transferred to Salem State University and graduated with a degree in Business Finance. I worked for a high school friend in the construction industry for 6 years. A scaffolding accident literally grounded me and reset my priorities. I took a job as an office manager at Ship Shops marina in 1993. You have to love what you do in life; this was my passion. In 2018 I left that position to become the general manager at Bass River Marina in West Dennis. I need to be on the water or see it every day.

As far as my community activities, there isn't enough time to list them all. From running the local youth baseball program for 14 years, numerous town committee positions, my days are full. Currently I am chairman of the Dennis-Yarmouth regional School Committee, Chair of the new building committee that just completed a \$109

million-dollar intermediate school. I am also on the board of directors for Friends of Bass River. In my spare time I am an assistant Harbormaster for the Town of Dennis in the summer.

By far my most fulfilling community that ties into the Craigville is the ECHO of Cape Cod Program. ECHO has used the retreat center on and off since 1970. 6 catholic retreats per year for high school students. It is the oldest ongoing Catholic retreat program in the country. Retreats started in the Manor, then grew to the Lodge, then both. My first retreat was in 1985. Then it was at Briarwood in Pocasset. I have been active in the program since then. Served on the board as a rector for 6 years. Covid changed the world and the ECHO Program. Currently we hold 3 one day retreats and 2 weekend retreats.

Craigville Retreat Center has always been a place of great peace and reflection. Many bonds are formed walking from the lodge to dinner. The surrounding homes add to the quaintness and calming feeling of a retreat. A balance of life on the property, the waterfront and offering space for retreatants is key to the beauty of the area. I have traveled all over the place on the water and the sunsets from the bluff at Craigville are #1.

Now you may see why I could have just used the word “blessed” for my bio. Truly blessed in family, faith, community, and life. Thank you for reading a little about me.

### **Membership Committee**

The annual membership appeal went smoothly with the aid of Julie Pinto. Cathy Carpenter continues the essential financial recording for CCMA. We are grateful for their support.

In 2022 there were:

260 Adult members	\$6,500.00
41 Junior members	410.00
Contributions	<u>410.00</u>
TOTAL	7,320.00

The 2023 membership campaign is underway with good early responses.

Nancy and Roger Hansen (co-chairs), Ginny Henderson, Barbara Ireland

### **Craigville Fund**

The annual Craigville Fund had another successful year with \$23,805 contributed by 73 individuals and families. So far in 2023 the fund has received \$10,060 from 29 donors. The annual appeal request is generally mailed around Thanksgiving, and we look forward to another good year.

The Craigville Fund helps support a wide range of projects that improve life in the village. Recent examples include the [www.craigville.org](http://www.craigville.org) website, upgrades to Patterson Park, new signage on village streets, the Craigville Memorial Nature Trail, and others.

Many thanks for your support of the annual Craigville Fund.

Bill McKinney, Roger Hansen, Dick Trull

### Craigville Fund Honor Roll of Donors (1/1/2022-5/10/2023)

Debbie Almy  
Anonymous (2)  
Joan Beal  
Barney Beal and Liz Costin  
Paul D Bosco, Jr  
+Larry Bowers  
John and Elaine Brouillard  
Amelia Brown  
Stephen and Alice Brown  
Peter Buffington  
Andrew and Sally Buffington  
Peter and Kathleen Caldera  
Patrizio Cardarelli  
Michael C. Carey  
Gerald and Susan Connolly  
Patrick Coughlin & Kim Piculell  
Joanne Cox and George Dallos  
Cindi and Rance Crain  
Robert and Lauren Croy  
Croteau Family Foundation  
William and Maureen Crowley  
Dana D'Alessandro  
Vincent and Carole  
D'Alessandro  
Lisa and Roy Daniel  
Herb Davis  
+Ed and Patricia Deyton  
Pamela Duckworth  
Jane Ellingwood  
Mark R. Epker  
+Terry Franklin/Doug Farquhar  
John W. Gahan III  
Scott and Karen Garman  
Nancy Garraghan  
+Julie Gavitt  
+Christopher and Skye Gibson  
Peter and Myra Gooding  
Kathleen and Chet Gladchuk  
Amy and +Larry Gordon  
John and Barbara Greene  
Stephanie and Thomas Greene  
Terri Anne Pendergast Haidinger  
Stephen and Jean Haig  
+Roger and Nancy Hansen  
Dennis and Sharon Hanson  
Nelson and +Joanne Hartunian  
+Eric and Virginia Henderson  
Margaret and Carl Hill  
Deborah Hill  
Jim Hinds  
Kathleen Hodges  
Lee and Martha Hoffman  
Rick & Barbara Ireland  
Emily Keedy  
Paul and Gail Kirk  
Mary Kirk  
Sanjaya Kumar  
+Fran and Sheila Lahey  
Meghan and Sean Lahey +Jim  
and Valerie Lane  
Robert and Sharon Levin Paul  
Longo  
Ronald and Elena Loukas  
Lisa Lynch  
Edward and Carroll Lynch  
+Bill and Linda McKinney  
+Alison Melavalin/Avis Parke  
Robert & Cindy Miselis  
Hugh and Kimberly Mullin  
Sandra Murphy  
Dale & Georgeann Oates  
The Pension Boards, UCC  
+Greg and Julie Pinto  
The Plonowski Family  
Martin and Carol Price  
William and Rose Reilly  
Kevin Ryan & Carol Blomstrom  
Della Schultz  
James and Kiley Shea  
Paul and Rachel Schumacher  
+Alan and Wiltrud Shoemaker  
Edward and Catherine Toomey  
John and Judy Troy  
+Dick and Ann Trull  
Allison and Joel Turner  
Joseph Twitchell  
Jane Twitchell  
Dede Danforth/Geoffrey  
Underwood  
Nancy Vester  
Louis Vuilleumier  
Paul & Peggy Walsh  
Susan and Gary Walters  
Phyllis Wasserman and Allan  
Goroll  
Barbara Werner & Catherine  
Riley  
Victoria and William Wessel  
+Lee Williams  
+CCMA Board

### **Craigville Cottage Owners Association**

It's hard to imagine being in Craigville without seeing Lee Williams on her daily walkabout. With Lee's passing on March 6<sup>th</sup>, CCOA lost its greatest champion and hardest worker. We miss her dearly and will honor her at our July 8<sup>th</sup> annual meeting.

Amid all the 150<sup>th</sup> celebratory events, CCOA and its volunteers had a busy but successful summer last year. A lot of community building took place as we worked to celebrate Craigville and all it has come to mean to our families.

The many musical performances were so greatly enjoyed that CCOA and CCMA last August jointly earmarked funds through the Craigville Music Series to bring more music to the Village this summer. Back by popular demand, the International String Trio returns to The Tabernacle on August 10<sup>th</sup>. Guitarist Harry French will join us for the July 19<sup>th</sup> Bites on The Bluff, and "Mystery on The Steps of Craigville," a one-act play by Oosterville resident Jan Hattemer-Stringer, will be performed on July 30<sup>th</sup> in The Tab.

Our traditional summer events kicked off June 23<sup>rd</sup> with the IceBreaker graciously hosted by the Jantzen family; followed by the July 4<sup>th</sup> parade, with thanks to Kawan Trull and Fran Lahey for the successful parading and programming, respectively. Please join us for other summer events as listed in our annual lime-green paper calendar, The *Chronicle*, and/or website at [www.craigville.org](http://www.craigville.org).

Every year CCOA members lament the growing speeding problem on Village streets at our July annual and August end-of-summer meetings. Over the winter, CCOA and CCMA formed a traffic safety group to look at making our roadways safer. With representatives from every Village street, we worked to identify the greatest safety concerns, to implement various recommendations, and to look at hiring a professional traffic safety engineer for guidance. We also initiated a Summer 2023 SafeStreets awareness campaign to make 15 mph a drumbeat you can't get out of your head. (Watch the *Chronicle* for more SafeStreets safety tips.)

Your annual dues are critical to CCOA's endeavors on behalf of cottage owners. We thank you for supporting our work.

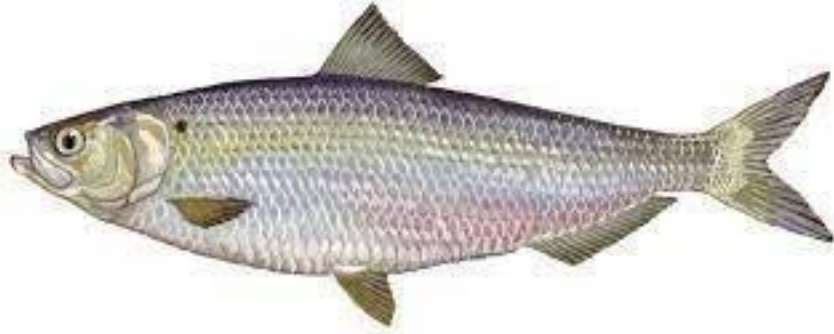
Many thanks to the dedicated traffic safety group: Alan Shoemaker, Ally Turner, Debbie Almy, Kathy Power, Kathy Caldera, Sheila Lahey, Barbara Gates, Julie Gavitt, Alison Melavalin, Cathy Carpenter, Aly Mills, Blair Moynahan, Ed Deyton, Jim Lane, Kathleen Brady, Cathy Gahan, and Terry Franklin.

Respectfully submitted:

Terry Franklin, president; Ally Turner, vice president; Julie Pinto, secretary; Kim Piculell, treasurer; Alan and Willie Shoemaker, Meghan Lahey, Dede Danforth, Kathy Power, and Cindy Miselis



**Red Lily Pond Project Association, Inc.**



**Mission:**

The mission of the Red Lily Pond Project Association is to engage in and support efforts to restore and preserve the Craigville ponds, Centerville River System and Watershed area to a more healthy state, to educate the community regarding environmental practices that do not contribute to weed growth and also foster reliable ecosystem management, to share information pertaining to the innovative Craigville Community Cluster Septic System, and to extend the connection with the larger network of organizations that share the goal of responsible environmental stewardship through care and respect for the planet, for the benefit of the Town of Barnstable and beyond.

**Programs:**

The Long-Range Lake Management Plan for Lake Elizabethan and Red Lily Pond, completed in 2022, was updated in 2023 to reflect the progress made during the previous year and direction for 2023. The plan was completed by RLPP vice-chair, Douglas Farquhar with consultation by Kenneth Wagner. The plan addresses the current state and challenges for the health and maintenance of the ponds and includes a number of options for the future. The full plan is on the RLPPA website:

<https://static1.squarespace.com/static/6254bdafbc4cc016b9385a42/t/6422417a6f06b6780f6533a3/1679966586461/2023+Update+to+Long+Range+Plan+15+March.pdf>

The updated plan provides further information on most the following projects

6. **Progress on Permitting of Dam/Fish Ladder Replacement.** On April 27, 2023, the Barnstable Town Council, at the recommendation of the Town Manager and Department of Public Works approved funding of \$125,000 to continue the planning and permitting, expanding the project to include the replacement of the culvert under Lake Elizabeth Drive. RLPPA has begun working with the DPW to move the work forward in cooperation with that department.

During 2022 RLPPA entered into a contract with the Horsley Witten Group to design and permit plans to rebuild the failed dam and fish ladder at the southern end of Lake Elizabeth. On March 6, 2023, RLPPA, through its retained representative, Neal Price at the Horsley Witten Group, filed the first document in connection with its effort to secure a permit to rebuild the failed dam and fish ladder at the southern end of Lake Elizabeth.

2. **Macrophytes Harvesting** (under Amended Order of Conditions SE3-5862). On October 15, 16, and 17, 2022, eleven volunteers manually cut and removed an estimated total of nearly 3,000 pounds of macrophytes from pre-designated portions of Lake Elizabeth and Red Lily Pond. The campaign, sponsored and directed by RLPPA, was extremely successful in clearing substantial surface areas of the two ponds (about 29,000 square feet in Lake Elizabeth, out of the total pond area of about 245,000 square feet; and about 11,000 square feet in Red Lily Pond, out of the total pond area of about 202,000 square feet), and in removing vegetation that impeded recreational paddling activities. Harvesting will take place in July of 2023.

3. **Herring Counts.** RLPPA and community volunteers completed 10 weeks of herring counting at the Lake Elizabeth dam site from April 1 to June 15m 2023. Fifteen volunteers ensured that counts took place four times each day. ONE herring was counted, a number that will be valued at an estimate of 50 by the program. This is valuable data as it shows the impact of the deterioration of the dam and fish ladder. This project is part of a Cape-wide program run by the Association to Project Cape Cod.

4. **Maintenance of Vegetation on Embankments.** In 2022 RLPPA hired a qualified contractor, Arborscapes, to remove invasive species and to provide vista pruning, primarily along Lake Elizabeth, but on a portion of Red Lily Pond as well. This contractor will continue the embankments maintenance for 2023 working with RLPPA. The work is compliant with restrictions from the Barnstable Conservation Commission and has markedly improved the visibility of the Lake and appearance of the embankment.

5. **Storm water Purification.** In the course of preparing the Long-Range Plan for the ponds, it was noticed that maintenance had been deferred on several storm water control projects that had been constructed as recommended in a 1988 report commissioned by the RLPPA. With the assistance of other community leaders, and funding from the Christian Camp Meeting Association, RLPPA initiated action in 2022 by the Town of Barnstable to clean out the Vortech units located in the so-called "Mosquito Ditch" on Old Craigville Road, and engaged a private contractor to remove accumulated roots and debris from the drywells and French drains that had been positioned throughout Craigville Village to filter storm water before reaching the ponds. These efforts will need to be repeated every three to four years.

6. **Phragmites Removal in the Herring Run.** For the second year, a team of volunteers cut back phragmites from the entire length of the herring run from the Lake Elizabeth dam site to the entry into the Centerville River. Studies indicate that consistently cutting back phragmites will provide some control over their regrowth and spreading, which chokes streams and lakes and prohibits herring.

7. **General Condition of Lake Elizabeth and Red Lily Pond.** In connection with the macrophytes harvesting operation, RLPPA retained our pond management expert, Ken Wagner, to perform water quality testing in both Red Lily Pond and Lake Elizabeth before and after the harvesting operation. In general, the analysis, which is consistent with analyses performed under the PALS program, found the water quality to be acceptable for all designated uses. This testing program, started in 2022, will continue in 2023 and beyond.

8. **Replacement of Lake Elizabeth Dock.** Although not specifically a project of the RLPPA, RLPPA members are participating in an effort to replace a badly decaying public dock located in front of 109 Lake Elizabeth Drive. A hearing on the Notice of Intent submitted by the Craigville Christian Camp Meeting Association was approved on

June 6, 2023, opening the way for future permitting. The costs associated with the permitting process have been funded by private donations. Construction costs for the dock have not yet been funded.

9. **Efforts to Educate the Community and Increase Appreciation for the Ponds** In addition to the efforts discussed above, RLPPA, consistent with its mission, has been very actively communicating with Craigville Village residents and with nearby neighbors to publicize its activities and to enhance community appreciation of the ponds. During 2022 our website was completely redesigned as a full resource about Red Lily Pond Project and related conservation areas. <https://www.craigville.org/red-lily-pond-project-association>. Articles appear in every edition of the Craigville Chronicle. A highly appreciated “Stella Maris” evening took place in August of 2022 and is planned again for August of 2023. In addition, in the summer of 2023, RLPPA will offer a Guided Nature Walk and an educational program of sustainable practices for Craigville.

10. **Fundraising, Membership, and Finance:**

Red Lily Pond Project is funded by donations from individuals, membership dues, and special events. In the summer of 2022, the annual dinner and auction and a Craigville House Tour were held, both providing well attended community events and raising funds for our work. In 2022 our membership campaign reached a record high of over 160 adult and child memberships, and our fall annual campaign for donations successfully raised \$30,000.

All of the work undertaken by RLPPA is funded by these efforts and the generous participation of the community is greatly appreciated. The 2023 membership campaign is now underway and the annual dinner and auction, a Benefit for Red Lily Pond, will take place on August 12.

In full transparency, the required annual IRS form 990 is provided on the RLPPA website.

**Governance:**

Red Lily Pond Project is governed by a working board of directors of eleven. These include President, Patricia Deyton, Vice-President Douglas Farquhar, Secretary Skye Gibson, Treasurer, Paul Schumacher, Resident Agent Rosemary Toomey, and members Ally Turner (communications), Georgeann Oates, (benefit), Amelia Brown (auction), John Gahan (fundraising), Michelle Fairbanks (representation from Trade Winds), Elizabeth Dalton, and Kathleen Brady (ex officio)

***The 2023 Annual Meeting of Red Lily Pond Project will be on Saturday, August 19, at 10:00 a.m. at the Tabernacle. All are invited to attend, and all members are eligible to vote.***

*Patricia Deyton, President, Red Lily Pond Project Association, Inc.*

**Craigville Theological Colloquy**

In 2022 we gathered the week of July 11-15. Our title/theme was ***Sacred Space and Sacred Times: Into the Future.***

We explored spaces and times that hold special meaning, i.e., sacredness, spirituality, community, and more. Craigville holds special meaning for the Colloquy which has gathered there since 1984. The Craigville setting itself has 150 years of special meaning for many thousands of people.

The Reverend Donna Schaper was the keynote speaker. Since being an association minister in Massachusetts in the 2000s, she has led a parish in NYC and now leads a parish on Long Island. Donna also has an active blog and consulting ministry and is Faculty Associate at Hartford International University for Religion and Peace (formerly Hartford Seminary).

Also presenting was the Reverend Dr. Harry Serio and the Reverend Andy Lang, both long time Colloquy attendees. In addition, Mr. Darius Coombs, Cultural & Outreach Coordinator for Education -- Mashpee Wampanoag Tribe will speak.

In 2023 we will gather the week of July 10-14. This year's title/theme is ***Seeking God: Weaving the Arts & Spiritual Practices into our Faith Communities***.

This year our time together will vary from past colloquies. The emphasis of our time will focus on the experiential rather than a didactic or lecture format. To foster the experiential, SoulShops (a nuance on workshops) will offer times to delve into the practice of faith – individual and corporate. The SoulShops will offer guides to anyone seeking after God, as they weave the arts and spiritual practices into our faith communities.

The keynote speaker for 2023 will be Linda Witte Henke. Linda has decades of experience on the creating and teaching of digital and mixed-media art expressive of spiritual themes, sacred texts, and theological reflections.

For more information and registration details, visit the colloquy website: [www.craigville.colloquy.com](http://www.craigville.colloquy.com). And check out our Facebook page: [www.facebook.com/craigville.colloquy](https://www.facebook.com/craigville.colloquy). **Questions:** [craigville.theo.colloquy@gmail.com](mailto:craigville.theo.colloquy@gmail.com). On behalf of the Colloquy Planning Team and many past attendees, we thank the CCMA for its continued support of the Colloquy gatherings. We are also deeply thankful for the aid of Bill McKinney, Cathy Carpenter, Joanne Hartunian, and others.

Rev. Jim Hinds, Colloquy Treasurer, CCMA member